

### Staff Monitoring and Recruitment Schedule

Monitoring request submitted by 5pm on Monday	Request considered on:	*Can be advertised as early as:	Closing date, as early as:	If you return shortlisting paperwork by:	**You can interview no earlier than:
11 November 2024	14 November 2024	22 November 2024	05 December 2024	12 December 2024	02 January 2025
25 November 2024	28 November 2024	06 December 2024	19 December 2024	03 January 2025	15 January 2025
09 December 2024	12 December 2024	<b>20 December 2024</b>	02 January 2025	09 January 2025	21 January 2025
06 January 2025	09 January 2025	17 January 2025	30 January 2025	06 February 2025	18 February 2025
20 January 2025	23 January 2025	31 January 2025	13 February 2025	20 February 2025	04 March 2025
03 February 2025	06 February 2025	14 February 2025	27 February 2025	06 March 2025	18 March 2025
17 February 2025	20 February 2025	28 February 2025	13 March 2025	20 March 2025	01 April 2025
03 March 2025	06 March 2025	14 March 2025	27 March 2025	03 April 2025	15 April 2025
17 March 2025	20 March 2025	28 March 2025	10 April 2025	17 April 2025	29 April 2025
31 March 2025	03 April 2025	11 April 2025	24 April 2025	01 May 2025	13 May 2025
14 April 2025	17 April 2025	25 April 2025	08 May 2025	15 May 2025	27 May 2025
28 April 2025	01 May 2025	09 May 2025	22 May 2025	29 May 2025	10 June 2025
12 May 2025	15 May 2025	23 May 2025	05 June 2025	12 June 2025	24 June 2025
26 May 2025	29 May 2025	06 June 2025	19 June 2025	26 June 2025	08 July 2025
09 June 2025	12 June 2025	20 June 2025	03 July 2025	10 July 2025	22 July 2025

\* Adverts can be placed by this date if you have provided your draft advert, job description and person specification at least 5 working days prior to this date.

\*\* Based on advertising on the earliest date and a 2 weeks' closing date. When considering your interview date, please bear in mind that our team need to receive your shortlist and interview arrangements at least 8 working days prior to the interview day. This will give us time to process your arrangements and allow candidates sufficient notice of their interview. Therefore to hold interviews on the earliest possible date will mean that you need to shortlist within a few days. If you require longer to shortlist please arrange a later interview date.

**Dates in bold and red:** Please note that these dates are subject to change due to the deadlines set by our advertising agency and the media when near bank holidays. Updated deadlines are not usually provided until approximately two weeks before the bank holiday falls.