**REF OVERSIGHT COMMITTEE**

**Notes and Actions from the Meeting Held on 30 June 2020**

**PRESENT:** Prof Andrew Ball (AB), Prof Dave Taylor, Liz Towns-Andrews (LTA), Tracy Turner (TT), Siobhan Moss (SM) and Kirsty Taylor (KT)

**APOLOGIES FOR ABSENCE:** Deborah Wills

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|  |  | **ACTIONS** |
| **1.**  1.1  1.2 | **MINUTES OF THE MEETING 27 APRIL 2020 AND MATTERS ARISING**  The minutes were approved.  Matters arising from the minutes of 27 April:   1. A report of the use of external review of research outputs in each UOA will be prepared for the next meeting of REFOC 2. A list of staff with a doctorate but not yet publishing at 2\* will be sent to Deans 3. SRR/IR status for two members of staff in C&E had been clarified. Action complete. | **KT**  **KT** |
| **2.**  2.1  2.2 | **REF TIMELINE**  Research England have announced a revised REF submission date of 31 March 2021, with the assessment period for impact extended to 31 December 2020. The census date for staff is fixed at 31 July 2020.  A new survey has been issued by Research England relating to COVID-19 mitigation proposals for outputs, impact and environment. A response will be collated and discussed at URG on 6th July. | **TT** |
| **3.**  3.1  3.2  3.3  3.4 | **MOCK REF 2020 OUTCOMES**  A summary of expected GPAs for outputs and progress with impact case studies and environment statements had been considered for VCEG & SLT.  The rigour and scrutiny for assessment of output quality was believed to be good with the GPAs likely to be accurate to +/- 10%.  7 new UOAs are being submitted compared to 2014 and the FTE is more than twice.  Impact case studies and environment are less developed than the outputs. |  |
| **4.**  4.1 | **UOAs**  Options for identifying the best UOA for one or two members of staff to be assigned to were considered for UOA 8,13 and 32 and recommendations made subject to further external assessment of research outputs. |  |
| **5.**  5.1 | **PHYSICAL OUTPUTS**  Resources will be required to support professional scanning of book chapters for submission and other actions will be required for other types of physical outputs. TT confirmed that a budget is available for REF support in 2020-21. |  |
| **6.**  6.1 | **DATE OF NEXT MEETING**  27 July 2020 at 1400. |  |